

Round Lake Christian Camp

Camp Dates: _____

Meeting Dates: ____ & ____

SUMMER CAMP PLANNING

Leadership Team

Name	Contact Information	Responsibilities

1. What's the **BIG** idea?

2. What's the **TAKEAWAY**? What will they know and be able to do?

Students will know....

Students will [verb]...

3. Why do students need this **BIBLICAL TRUTH**?

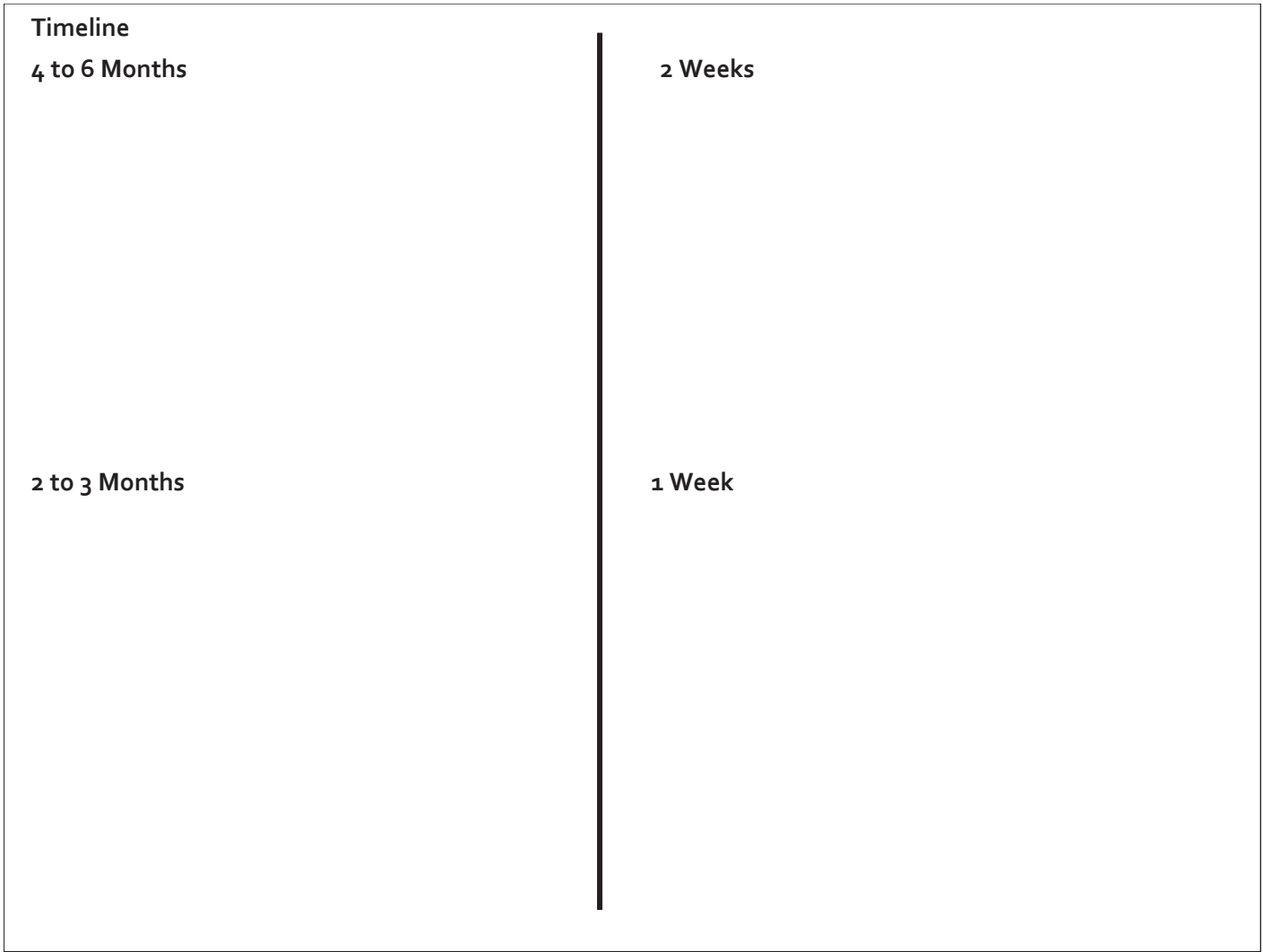
4. Where is it **ANCHORED**?

Special Events or Schedule Changes-

Time	Event	Location	Event	Location

	Monday	Tuesday	Wednesday	Thursday
Daily/Dinner Themes				

Staff List	Name	Date Confirmed	Items to Bring	Person Responsible
Speaker				
Praise Team				
A/V Equipment				
Worship Service Producer				
Master of Ceremonies				
Producer				
Campfire Coordinator				
Campfire Speaker				
Campfire Worship				
Kitchen Coordinator				
Kitchen				
Kitchen				
Kitchen				
Café Clean Up Coordinator				
Nurse				
Nurse Assistant				
Dean of Men				
Dean of Women				
Pre Reg. Coordinator				
Reg. Coordinators				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Teacher				
Missions				
Videographer				
Photographer				
Other _____				
Other _____				
Other _____				
Other _____				



Budget

Total Budget: \$ _____

Program (Including Travel):

Speaker.....\$ _____

Praise Team.....\$ _____

A/V Equipment.....\$ _____

Other.....\$ _____

Promotion:

Media.....\$ _____

Other.....\$ _____

Miscellaneous

Coffeehouse Snacks\$ _____

.....\$ _____

.....\$ _____

TOTAL\$ _____

Publicity

Student and Volunteer Follow Up

___ Thank you letters/emails

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