

# Main Camp Emails

***Didn't receive your camper emails? We've got you covered! Below is a copy of each of the emails we send out to help your student prepare for camp!***

## **Suggested Packing List for Main Camp**

**Sent 4 Weeks Prior to Check-In & 6 Days Prior to Check-In**

Camper,

We are excited to have you join us in just a few short weeks! As you prepare for summer camp, the staff here at Round Lake has put together a short list of recommended items for you to pack. We hope this list helps you as you get ready for an exciting week. See you soon!

### **Packing List for All Camps**

- 1) Casual and recreational clothing
- 2) Bible, notepad and pen/pencil
- 3) Any necessary toiletries, personal items and a towel
- 4) One-piece modest swimsuit or tankini, sandals and beach towel
- 5) We recommend sending a small bag or backpack for use during the day, especially for Day Camps
- 6) Other items to consider bringing are a camera, flashlight, insect repellent, sunscreen, jacket or sweatshirt and rain poncho

### **Additional Items for Overnight Camps (Any camp that is not a Day Camp)**

- 1) Money for missions (whatever amount your camper has decided to give)
- 2) Money for the camp store (canteen)
- 3) Bedding for a twin-sized bed (sleeping bag or sheets is fine)

**Note on Camp Store:** Students have the opportunity to purchase items from our camp store during the afternoons. All meals during camp are included in your registration fee. Your camper is **NOT** required to purchase snack items at the camp store as all meals are provided. These are optional, supplemental items. Snack items range from \$0.25-\$1.50 (candy bars, ice cream, soda, etc). Souvenirs typically range from about \$4-25. In the past, these have included items such as bumper stickers, coffee mugs, water bottles and stuffed animals. Clothing typically starts at \$10. Camp store purchases are entirely optional and are simply offered as a convenience for your camper. For our younger camp sessions (Day Camps, Overnight Camp, 3rd-4th Grade, and 5th-6th Grade) the camp store will be open for parents immediately following the closing session on the last day of camp.

If you have any questions, please email [office@roundlake.org](mailto:office@roundlake.org). Have a great day!

# Check-In Instructions

## Sent 7 Days Prior to Check-In

Campers,

It is hard to believe camp is almost here! Our staff is excitedly preparing for your week of camp, and we can't wait for you to arrive at Round Lake. Many of you have been to camp before, but for those of you coming for the first time, we would like to take a moment to explain our check-in process to you. We want you to have a relaxed and enjoyable check-in, so here are a few tips to follow to make that happen:

### What you can do before camp

- 1) **Verify your check-in time:** The check-in time is available both in your confirmation email and on our website. For those of you attending Basketball Camp, remember that check-in will take place in the gym from 2:00-2:30 pm.
- 2) **Pack:** A suggested packing list should have been emailed to you. If not, it is available under the FAQ section on our [website](#).
- 3) **Make sure your balance is paid:** To check your balance, simply log into your account on our website. Full payment is due 7 days prior to camper check-in. If you do not have an account or forgot your password, please email [office@roundlake.org](mailto:office@roundlake.org) to check your balance.
- 4) **Remember food allergies:** If your child has a food allergy and you noted that on your registration, we have already notified our kitchen staff. If you forgot to mark down a food allergy, please email [office@roundlake.org](mailto:office@roundlake.org) today to add that note to your registration. Please include your camper's name, camp session and food allergy.
- 5) **Fill out medication form:** If your camper will be bringing medication, whether prescription or over-the-counter, click [here](#) to download the Camper Medication Form. Bring this form with you to check-in. Please DO NOT submit this form to the camp prior to check-in. You will drop this off directly with the camp nurse. Blank copies of the form will also be available at check-in, but the form is available in advance as having it pre-filled will save you time during check-in.

### What check-in looks like

- 1) **Join the check-in line:** A check-in line forms outside the camp office for sessions on the Camp Side and outside the chapel for camps on the Lodge Side. Greeters should direct you to these locations.
- 2) **Turn in medications:** You will be instructed to turn any medications in to the camp nurse. He or she will go through the check-in line to complete these individually as you wait to check-in. Please have all medicine in the original container. We also recommend sending all medications in a zip lock bag with your camper's name on it. You will have the opportunity to speak directly to the nurse with any instructions or concerns. You will turn in your [Camper Medication Form](#) at this time.
- 3) **Fill out the Consent to Release form:** A volunteer or staff member will pass out Consent to Release forms as you wait in the check-in line. Fill this out so that you may sign in more quickly once you reach the front of the check-in line. This does not have to be filled out by a parent but rather by the individual dropping the camper off. It is simply a record of who is dropping off your camper.
- 4) **Receive a wrist band:** One your camper has successfully checked in, he or she will receive a wristband with a number. A corresponding wristband tab will be given to you with an identical number. Bring this with you to check-out at the end of the session. If someone else is picking up your camper, please give them the wristband tab as proof of your permission to pick up your camper at the end of the session. More information is provided on this subject at check-in.
- 5) **Head to the dorms:** You will be directed to the correct dorm area. A volunteer there will give your camper a dorm assignment. Parents are free to return home at this point.
- 6) **Enjoy a week of camp:** Congratulations! The check-in process is complete!

**How check-out works at the end of your session**

- 1) Be sure to bring the matching tab to your camper's wristband. You received this at check-in. If you have lost this, we ask you to provide a valid drivers' license for identification confirmation.
- 2) Pick up your camper only from their dorm room unless otherwise instructed by your dean. Dismissal for Day Campers will be from the multipurpose building. Don't forget to pick up any medications!

If you have any questions, feel free to email [office@roundlake.org](mailto:office@roundlake.org). We look forward to seeing you soon!  
The Round Lake Staff

**Camper Mail**

**Sent 5 Days Prior to Check-In**

We are often asked if campers can receive mail. The answer is YES! Campers love receiving mail from family and friends back home. To ensure camper mail arrives at the correct location, please use the following guide.

**No E-mail, Please**  
**The Camp Staff is Not Responsible for mail that does not  
Include the camper's name and the name of the camp session!  
All mail should be addressed like this:**

Camp and Lodge Side Campers	Wilderness Campers
<p>=====</p> <p>=====</p> <p>=====</p> <p><b>Camper's Name &amp; Name of Session</b> Round Lake Christian Camp 114 State Route 3 Lakeville, Oh 44638</p>	<p>=====</p> <p>=====</p> <p>=====</p> <p><b>Camper's Name &amp; Name of Session</b> Round Lake Wilderness Camp 11841 Rock Run Road Frazeytsburg, Oh 43822</p>

If you are concerned about mail not arriving on time, you may choose to drop mail off to the camp staff during camper check-in. Many parents of day campers choose this option.